

**SAN MATEO COUNTY OFFICE OF EDUCATION  
SCHOOL PSYCHOLOGIST**

**JOB SUMMARY:**

Under the general supervision of an assigned administrator, provide psychological services to schools, including testing, counseling and consulting to assist in meeting the social, emotional and educational needs of students in regular and special education programs being serviced by the San Mateo County Office of Education; administer and interpret psychological assessments of students; prepare recommendations regarding the evaluation and placements of students; consult with teachers, administrators, specialists, agency and district personnel and parents; counsel students; coordinate behavior management programs.

**ESSENTIAL DUTIES:**

Provide psycho-educational assessments of students, interpret psycho-educational assessment results and determine qualification for special education services;  
Participate in the assessment, diagnosis, and planning for special needs students;  
Develop student goals/objectives and consult with teachers, administrators, and related service providers on an ongoing basis to monitor the educational program;  
Participate on a multidisciplinary team in the development of IEP and facilitate IEP meetings;  
Provide written reports analyzing, interpreting and summarizing test results, observations and information from school personnel, students and parents;

**ENVIRONMENT:**

Indoor work environment;  
Driving a vehicle to conduct work.

**PHYSICAL DEMANDS:**

Use and manipulate a computer keyboard and other office equipment;  
Read a variety of materials;  
Sit and stand for extended periods of time;  
Lifting and/or carrying 0-30 pounds to waist height.