

**SAN MATEO COUNTY OFFICE OF EDUCATION
TEACHER, VISUALLY IMPAIRED/ORIENTATION AND MOBILITY**

JOB SUMMARY

Under the direction of an assigned administrator,

Positive discipline and classroom management techniques;
Applicable policies, guidelines, rules, regulations, laws and codes.

Ability and Skills to:

Instruct and assess visually impaired students;
Design individual educational programs for visually impaired students;
Provide Braille instruction and transcription;
Identify and facilitate use of appropriate instructional materials and equipment;
Work effectively in a team environment with parents, staff, service providers and agencies.
Counsel, confer and collaborate with students, parents, professionals and agencies;
Provide training, guidance and assistance to parents, professionals and agencies;
Train, evaluate and oversee the work of assigned personnel;
Communicate effectively orally and in writing;
Resolve conflicts and issues in a timely and effective manner;
Multi-task, meet deadlines and complete assessments;
Use sound judgment and make decisions effectively.

WORKING ENVIRONMENT:

Indoor work environment

Physical Demands:

Ability to stoop, bend, sit, stand, stretch, grasp, pull, push and walk;
Seeing to read a variety of materials;
Sitting or standing for extended periods of time;
Ability to react quickly;
Hearing and speaking to exchange information and make presentations;
Dexterity of hands and fingers to operate a computer keyboard.